



INDEPENDENT PERSON : PERSON SPECIFICATION

	Essential	Desirable
<p>Qualifications: No specific qualifications or background is required however a clear commitment to the role and its responsibilities are essential</p>	✓	
<p>Knowledge and Skills:</p> <ul style="list-style-type: none"> • A good communicator • Enhanced questioning skills • A natural problem solver • Assertive • Inquisitive, open minded and non-judgmental • Have a general understanding of the principles behind the Members' Code of Conduct. • Awareness of the background to the new Conduct Regime • Computer Literate • Flexible • Have a general understanding of employment practice 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ ✓
<p>Experience:</p> <ul style="list-style-type: none"> • A demonstrable interest in local issues • Experience in Committee work • An interest in public service, particularly local government • Live and/or work in Leicestershire • Experience in HR matters 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ ✓
<p>Competencies:</p> <ul style="list-style-type: none"> • A person in whose impartiality and integrity the public can have confidence. • Able to understand and comply with confidentiality requirements • Able to make a significant contribution to the work of the Council 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	
<p>Other Requirements:</p> <ul style="list-style-type: none"> • To agree to observe the Local Code of Conduct for Members including completing a Declaration of Disclosable Pecuniary Interests. • Able to attend Council offices for meetings and consultations as required through the Conduct Processes. • Able to attend programmed meetings, ad hoc if required, and devote preparation time for each meeting. • Able to travel in order to attend meetings as required • Able to access emails and undertake work at home if required • Be available for telephone/email consultation • Must not currently have and must not enter into any contractual relations with the Council under which he/she will gain personally. • Will have disclosed and agree to continue to disclose to the Council any matter in his/her background which, if it became public, might cause the Council to reconsider the appointment. • Will not be an active member of any political party or have a public profile in relation to political activities 		